

**RMI/RTTP Annual Coordinating Committee Meetings
Maputo, July 1-4, 2002**

(1) Coordinators' Reports

The role of the RMI/RTTP coordinators is to:

- (i) Provide support and leadership to facilitate the mobilization of all stakeholders and key players in the Road and Rural Transport Sectors within and outside the country to pursue RMI/RTTP principles through policy, institutional, financial and legal reforms in order to build sustainable capacity to manage and finance the road and rural transport sectors and in particular to ensure poverty focus and to commercialize the road sector.
- (ii) Advocate and participate in carrying out a structured and prioritized program of activities to provide cost effective maintenance on a sustainable basis, to promote the use of appropriate technology, including intermediate means of transport, and thereby improve accessibility and mobility at minimum cost to create the enabling environment to reduce poverty and promote economic growth through self reliance.

With this in mind, the RMI/RTTP coordinators are kindly requested to provide a brief report along the lines set out below, no later than June 15, 2002 to be addressed to Stephen Brushett (sbrushett@worldbank.org or fax 202-473-8326 for the RMI Coordinators) and to Dieter Schelling (dschelling@worldbank.org fax 202-473-8326 for the RTTP Coordinators) with copy to Antonio Borges (aborges@worldbank.org or fax 202-614-1514):

A) Report of the RMI - Coordinators

- (A) Report on activities carried out by the RMI country program since Saly, May 2001 (organized per headings suggested by the draft terms of reference for RMI country coordinators agreed at and issued after the September 2001 interim meeting in Lusaka), i.e.:

Act as an agent of change by advocating and undertaking timely interventions individually or collectively to achieve the mission of RMI through the implementation of the four building blocks.

Initiate and manage interventions to sensitize stakeholders and key players to facilitate change in the commercialization of the road sector on a continuous basis.

Disseminate information periodically to sensitize and mobilize support in the pursuit to Excellence in the Road Sector through implementation of the

RMI concept of “bringing roads into the market place, put them on a fee for service basis and manage them like a business”.

Work with and through road user and government representatives on the RMI National Steering Committee/Roads Board to institutionalize the reforms.

Identify problems and bottlenecks and seek timely assistance from internal and external agencies to promote change.

Advise/lobby with relevant authorities to take timely actions to pursue reforms in the Road Sector.

Provide feed back and reports periodically to inform stakeholders and key players of the state of art including the impeding and impelling forces to the reforms and solicit required support and interventions.

Innovate and facilitate implementation of road maintenance interventions, appropriate and cost effective, to each country specific needs, experience and situations.

Share experience with other countries in pursuing road sector reforms in order to learn from each other to promote networking for regional integration and global development.

- (B) Comments and suggestions of that you may have in regard to improvement or clarification of these terms of reference (for discussion and possible adoption and inclusion during the Maputo meeting).
- (C) Comments and suggestions you may have in regard to improvement or clarification of the proposed performance indicators for RMI country programs agreed at and issued after the above referenced meeting, i.e.:

Composition of Road Fund Board and Road Agency Boards – percentage of private sector and public sector members and the chairmanship.

Adequacy of maintenance funding – percentage of funding to requirement with breakdown of funding to different Agencies.

Percentage of road network under regular maintenance.

Unit cost of maintenance for different interventions.

Percentage share of local firms in road maintenance works.

Technical and financial audits undertaken.

Conditions of road network – percentage of road network in good, fair and poor condition.

Percentage contribution to GDP by the Road Sector.

Number of Ministries and Road agencies dealing with roads.

B) Report of the RTTP Coordinators

RTTP Coordinators are requested to present reports not longer than three A4 pages and/or a maximum of six powerpoint slides covering the following:

- Country Coordination Set up
- Achievements of RTTP to date, including progress since Saly
- Work program 2002/3, achievements to date, on-going activities, plans for the remaining period
- Common issues with RMI, joint activities RMI/RTTP (if any)

(2) Market Place - Displays & Posters

The SSATP conference will include a 'market place' session to encourage networking between countries. This will be an opportunity to share resource materials, publications, dissemination materials and research reports with other delegates. Your country may also present a poster display which could inter alia draw attention to particular experiences that would be worth sharing or indicate areas where outside assistance would be particularly welcome.

The market place will be set up in the Rovuma Hotel, Maputo which is the main site for the SSATP conference. The set aside space will be available as from the morning of Wednesday July 3 for delegations to bring in materials and set up. The conference agenda provides for free time for the afternoon of Thursday July 4 which will be the principal time for visits and contacts to be made. However the space will be maintained through the end of Friday July 5 during the SSATP Annual General Meeting to allow these participants to also visit and discuss with country delegations.

All RMI and RTTP member countries are eligible and are invited to exhibit. There is no fee, although members will be responsible for transporting their own materials and providing any necessary insurance during transport and while on site. Mounting and display is entirely the country delegates' responsibility. Display will however be restricted to six A4 size posters (or equivalent) per country.

If you are interested in exhibiting, please provide as soon as possible, but not in any event later than June 15, 2002, the information which follows to Torben T. Larsen (tlarsen1@worldbank.org) or fax 202-473-8326) with copy to Antonio Borges (aborges@worldbank.org or fax 202-614-1514):

- Your name, address and email
- Title of Presentation
- Dimensions and media

-Any special requirements like tables, display boards or for production of copies and CD's.